

Meeting called by:

CDR Kari Pinsonneault, Chair

Executive Secretary Lcdr Michele Gottshall:

Executive Committee Attendance: (In Order of Committee Roster)

Quorum (5): Yes

- CDR Kari Pinsonneault
- LCDR Jennifer Curtis (Chair-Elect)
- LT Michele Gottshall
- LCDR Marie-Elena Puleo –**excused**
- LCDR Tammy Thomason – **absent**
- LCDR Nicolette Bennett
- LCDR Doretha M. Tonkins
- LCDR Paula Arango
- CDR Amy Strain
- LCDR Charles Brucklier
- LCDR Emily Warnstadt
- LCDR Diane Weidley

Non-Voting Member Present:

- CAPT Mylene Santulan
- LCDR Angelica Chica
- LCDR Jamie Martinez
- LCDR Kristi Doss
- LCDR Rochelle Hampton
- LCDR Tanya Selling
- LT Alyssa Rowe
- LT Erin Heap
- LT Darion Smith
- LT Demario Walls
- LT Holly Daverin
- LT Jen Eng
- LT Sylvester Smith

AGENDA TOPIC:	DISCUSSION:	RECOMMENDATIONS/ ACTIONS:	Action Item:	
			Open Date	Due Date
Welcome: CDR Kari Pinsonneault	Meeting commenced by Chair CDR Kari Pinsonneault.			

Action on previous meeting minutes:	Motion to pass Minutes with edits from previous meeting in: February 12, 2019: 1 st : LCDR Diane Weidley 2 nd : LCDR Nicolette Bennett			
--	--	--	--	--

Agenda Items:	<p>Welcome: CDR Kari Pinsonneault Roll Call: LT Michele Gottshall</p> <p>Approve February 12, 2019, Meeting Minutes:</p> <p>Operations Subgroup reports:</p> <ul style="list-style-type: none"> • Communications: LCDR Marie-Elena C. Puleo– excused LT Keasha Myrick • Awards: LCDR Tammy Thomason –absent • Stakeholder & Community Engagement: LCDR Nicolette Bennett <p>Officer Support Subgroup reports:</p> <ul style="list-style-type: none"> • Recruitment (ad hoc): LCDR Dorthea M. Tonkins • Training, Education, & Mentorship: LCDR Paula Arango • Technical Readiness CDR Amy Strain LCDR Dorthea M. Tonkins • Data & Evaluations: LCDR Charles Brucklier <p>Management Subgroup reports:</p> <ul style="list-style-type: none"> • Policy: LCDR Emily Warnstadt <p>Administrative Management:</p> <ul style="list-style-type: none"> • LCDR Diane Weidley 	<p>If you are a non-voting member of the DHPAG and attended the meeting, to log your attendance please send your name and rank in an e-mail to the DHPAG Executive Secretary, LT Michele Gottshall mbedford@bop.gov.</p>		
----------------------	---	--	--	--

<p>Chair Report:</p>	<ul style="list-style-type: none"> • If there are any changes to your email within the subgroup, please let LT Gottshall and your Chair know. • Please ensure you can make the meetings as this was rescheduled from August. • Mentoring emails were sent out today. 			
<p><u>SUBGROUP REPORTS</u> <u>(OPERATIONS)</u> Communications LCDR Marie-Elena Puleo –excused LT Latasha Turner</p>	<ul style="list-style-type: none"> • Nothing to report. 			
<p>Awards LCDR Tammy Thomason-absent</p>	<ul style="list-style-type: none"> • Nothing to report. 			
<p>Stakeholder & Community Engagement LCDR Nicolette Bennett</p>	<ul style="list-style-type: none"> • Nothing to report. 			
<p><u>SUBGROUP REPORTS</u> <u>(OFFICE SUPPORT)</u> Recruitment (AD HOC) LCDR Doretha M. Tonkins</p>	<ul style="list-style-type: none"> • Officer survey were sent out. Look for them in your email. 			
<p>Training, Education & Mentorship LCDR Paula Arango</p>	<ul style="list-style-type: none"> • In the process of a CV project. Reviewer and Reviewee will be matched. • LCDR Felix will be planning a meeting on stress in December 2019. Please watch for information and date on the meeting. 			

<p>Technical Readiness CDR Amy Strain LCDR Doretha M. Tonkins</p>	<ul style="list-style-type: none"> • Team has finished with evaluating deployment survey. Power point is tentative October 15th @ 3pm EST. Appointment will be sent to the listserv. Guest speakers, rundown of deployment teams and evaluation of results • Advanced Readiness ended 9.15.2019. Please if you are selected as a participant please connect with me and our team to help you reach your training goals. astrain@hrsa.gov • Deployment survey for 2019 is being created. Recognition will be given to those that reply by our PAG chair with appreciation letter. • CDR Pinsonneault will support a call for those deploying 30 days officers---looking for lesson learned, very informal, will hopefully connect officers with each other. September 25th @ 3pm EST. Technical readiness will be planning to do several of these in the next year! 			
<p>Data & Evaluation LCDR Charles Brucklier</p>	<ul style="list-style-type: none"> • Nothing to report. 			
<p><u>SUBGROUP REPORTS</u> <u>(MANAGEMENT)</u> Policy LCDR Emily Warnstadt</p>	<ul style="list-style-type: none"> • SOPs are currently being worked on. • Two are still out, just waiting to get them back. Deadline was September 06, 2019. 			
<p>Administrative Management LCDR Diane Weidley</p>	<ul style="list-style-type: none"> • Nothing to report. 			
<p>Old Business</p>	<ul style="list-style-type: none"> • None 			

<p>New Business</p>	<ul style="list-style-type: none"> • Guest speaker Captain Willis Marsh. • Please run conversation by leadership prior to speaking about the PAG or Corps. • Follow the chain of command before speaking to outside/other agencies or people. Speak with the PAG Chair first. • I am putting DHPAG in the forefront of leadership. • RAM participation is so important. Please let us know if you are getting tapped too much. Recruitment for DH continues. • The goal is PHS to sponsor the RAM events. • FMB are severely backlogged. However, there is some movement. • Email the Help Desk to see if there are any updates. • No additional conversions from civilian to PHS officers. 			
<p>Next Meeting</p>	<ul style="list-style-type: none"> • Tuesday, October 08, 2019, from 1400-1500 EST and the WebEx number will be 1-877-267-1577; WebEx Meeting Number #: 999 375 054. If this information changes an e-mail will go out. 	<p>**WebEx Meeting Number has been disseminated on the Listserv.</p>		
<p>Adjournment</p>	<p>Motion for Adjournment: 1st: LCDR Nicolette Bennett 2nd: LCDR Charles Brucklier</p>		<p>Time Meeting Adjourned: 15:03 (EST)</p>	